



Position Description: PTA Council Representative

Purpose

1. Represent APTA MN at the national level via the PTA Council.

Term of Office

- A. The Chapter Representative to the APTA PTA Council will be elected to a three-year term or until the election and assumption to office of their successor. In the event no one is elected, the President may appoint a representative for the term.
- B. The nominee receiving the next highest number of votes after the elected Representative will be the alternate PTA Council Representative.
- C. Duties are assumed January 1, the calendar year after the election.
- D. Unless appointed by the President, no member shall serve more than two consecutive full terms as the elected APTA PTA Council Representative of the Chapter.

Bylaws Qualifications

1. The qualifications of the representative shall be as stated in the Association policy.

Other Responsibilities

1. Engage members across the Association, increasing member value.
2. Collaborate with other council representatives to highlight best practices and empower success.
3. Meet quarterly as a council.
4. Select delegates to the House of Delegates.
5. Select council steering group and chair through annual elections process.
6. Participate in council activities at the APTA Leadership Congress.
7. Implement council initiatives at the component level.
8. Seek opportunities for involvement within their component.
9. Serve as ambassadors for their component and APTA.

Financial Commitments (suggested):

1. Promote and support the APTA MN PAC.
2. Contribute to the PT-PAC (National Physical Therapy Political Action Committee).

Attendance/Workload Expectations

1. Attend all PTA Council Meetings
2. Attend the APTA MN Coordinating Council meeting (typically in August) and Business meeting (typically in April).
3. Attend the APTA MN Annual Conference (typically a weekend in April).

Time Commitment

The PTA Council Representative may spend 1-3 hours/month on tasks in addition to meeting attendance.

Resignation

The PTA Council Representative may resign by providing written notice to the President and Board of Directors.

Dismissal

The PTA Council Representative may be removed with or without cause in accordance with state law. Further, if a member resigns or is expelled from Chapter membership, such member shall automatically cease to serve as an elected leader of the Chapter.

Grounds for dismissal include

1. Noncompliance with Chapter policies and procedures or unethical conduct as outlined in the APTA Code of Ethics.
2. Failure to perform the duties as delineated in this position description.
3. Failure to attend essential meetings outlined above.

Reimbursement

The PTA Council Representative shall receive a stipend, as set by the Board of Directors annually.

Position Benefits:

1. Professional networking opportunities with local, state, and national leaders within APTA and other organizations with an investment in physical therapy.
2. Opportunity to advance current professional practices and positions through active participation.
3. Growth opportunities within personal life, transferring from professional experiences.
4. Advancement of individual leadership skills for use in future professional and personal endeavors.